

# Brackenwood Junior School

## *Learning for Life*



Headteacher: Mr. C. Holmes MMUS.PGCE.NPOH

### **Picking Children Up After School- Year 5 and Year 6**

Dear Parents and Carers,

I am writing to clarify the procedures for picking up children at the end of the school day and to request that you inform us of the arrangements you wish to have in place for September.

**For children in Year 5 and 6, there will be no supervised handover unless one is specifically requested by the child's parents.**

Children will be led onto the playground and dismissed by their class-teacher. Once dismissed, they are free to pick up younger siblings, meet their parents at an agreed meeting point or to walk home. Parents are asked to complete and return the attached reply slip, confirming end of the day arrangements for children in these year groups.

Thank you for your assistance in this matter.

Yours sincerely,

C. Holmes  
Headteacher

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### **End of School Day Arrangements Reply Slip for Children in Year 5 and 6 only**

Child's Name \_\_\_\_\_

Child's Teacher / Class in September \_\_\_\_\_

I would like my child to be supervised by his/her class teacher and handed over safely on the playground at 3.30pm

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My child will meet an adult at an arranged meeting point (school playground or school exit-point) when dismissed at 3.30pm

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My child is allowed to walk home on his/her own

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Signature of Parent / Carer: \_\_\_\_\_

Date: \_\_\_\_\_