



27<sup>th</sup> Sept. 2021

Dear parent(s)/carer(s),

I am writing to inform you of a vacancy for the role of parent governor on our governing board.

### **The role of the governing board**

The school's governing board is responsible for providing confident and strategic leadership, and creating robust accountability, oversight and assurance for the school's educational and financial performance. The board is passionate about education and committed to continuous school improvement to ensure the best possible outcomes for our pupils.

### **The role of a parent governor**

As a parent governor, you'll work with the board to ensure it effectively carries out the duties referred to above. You'll also play a vital role in ensuring that the board is connected with, and is aware of the views of, parents and the local community.

To be a parent governor you should have:

- A strong commitment to the role and to improving outcomes for children
- Good inter-personal skills, curiosity, and a willingness to learn and develop new skills
- The specific skills required to ensure the governing board delivers effective governance

The governing board is keen for candidates to have skills in the following (but not essential) :

Finance, innovation and PR

### **Expectations of governors**

Make sure that candidates fully understand what is expected of them in their role by outlining your expectations, including:

- Attendance at meetings
- Maintaining confidentiality
- Committing to training
- Visiting the school

### **How to apply**

If you're interested in applying for the role, please complete the candidate form attached to the letter and return to the school office by Monday 11<sup>th</sup> October. If we receive more applications than there are vacancies, a secret ballot will be carried out. We will inform you closer to the time if we have to do this.

If you have any queries about this process or would like to find out more about the role, please contact Conal Holmes.

Yours sincerely,

Mr Holmes

Headteacher

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### **Our schools**

Great Meols Primary School  
Poulton Lancelyn Primary School  
Brackenwood Junior School  
Egremont Primary School  
Stanton Road Primary School  
Church Drive Primary School



<b>Candidate name:</b>	
<b>Candidate address:</b>	
<b>Candidate statement:</b>	<p>In this section, outline:</p> <ul style="list-style-type: none"><li>➤ The skills and experience you have that the governing board requires</li><li>➤ Your commitment to undertaking training to acquire or develop the skills needed to be an effective governor</li><li>➤ If applicable, details of your contribution to the work of the governing board during your previous term of office</li></ul> <p>How you plan to contribute to the future work of the board</p>

I confirm that I am a parent or carer of a registered pupil at the school/at one of the schools in the academy trust.

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_