

Brackenwood Junior School Learning for Life



Head of School: Mrs S Lees

28th November 2025

Dear parents/carers,

I am writing to inform you that as part of our school Health and Safety procedures and Lockdown Policy we will be practising a lockdown drill with the children on Tuesday 9th December. If there is a reason that we are unable to do it that day, it will be carried on one day w/c 8.12.25.

The teachers will discuss with the children the sound of alarm and what to do ahead of the practice to ensure that all children are not unduly worried. The children will be expected to stay inside their classroom with windows and blinds closed and continue with their lessons.

We will give the children the context of an animal on the school field and needing to stay inside until it's returned to its owner. The drill will last for no more than 20 minutes.

The lockdown drill will be rehearsed each term in the same way as fire drills are also routinely practised.

Yours sincerely,

Mrs Lees Headteacher

Unit 1 – First Floor Prenton Business Park Prenton Way, Prenton, Merseyside, **CH63 3HW**

Website: oaktreesmat.co.uk Telephone: 0151 203 0935 Email: admin@oaktreesmat.co.uk

Companies house Number:

1064 1561

Great Meols Primary School Poulton Lancelyn Primary School Brackenwood Junior School **Egremont Primary School** Stanton Road Primary School Church Drive Primary School Thingwall Primary School